

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING – THURSDAY, AUGUST 29, 2019  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular Meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Elbridge “Smitty” Smith, III, Board President, at the Port of Iberia Administrative Office, on Thursday, August 29, 2019, at 5:30 P.M.

In attendance were Commissioners Elbridge “Smitty” Smith, III, President, Mark Dore’, Vice-President, Danny J. David, Sr., Secretary – Treasurer, Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Commissioner Larry G. Rader was absent.

Also present were Craig Romero, Executive Director, Joanna Durke, Administrative Assistant, Tracy Boudreaux, Bookkeeper-Secretary, Brandi Landry, Receptionist-Secretary, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny J. David Sr. recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Thursday, April 25, 2019.  
Tuesday, June 18, 2019.

On a motion by Commissioner Mark Dore’, and seconded by Commissioner Shane Walet, the Commission approved the minutes of the Regular Meeting held on April 25, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

On a motion by Commissioner Roy A. Pontiff, and seconded by Commissioner Mark Dore’, the Commission approved the minutes of the Regular Meeting held on June 18, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Twelve (12) Months Depicting Fiscal Year 2018 – 2019 Ending June 2019.
- (b) Budget Summary for One (1) Month Depicting Fiscal Year 2019 – 2020 Ending July 2019.
- (c) Listing of Tenant Lease Billings for 2019.
- (d) Listing of Boat Stall Tenant Lease Billings for 2019.
- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet, to approve and authorize the payment of bills for July and August 2019, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

III. DISCUSS POLICIES AND PROCEDURES COMMITTEE RECOMMENDATIONS & FINDINGS FROM FRIDAY, MAY 10, 2019 COMMITTEE MEETING:

- (a) Discuss/Review Port of Iberia District Policies & Procedures.
- (b) Discuss/Review Lease Provisions Relative to Maintenance/Improvements.

There was no action taken on the above agenda items (a – b).

IV. MR. JAMES “JAY” M. WINFORD, JR., PH.D., P.E., PRESIDENT, PRAIRIE CONTRACTORS, LLC, TO ADDRESS THE BOARD REGARDING:

- (a) Entering into a Lease Agreement with the Port of Iberia District for Lots 35-40; Portion of Lot 42; Lots 47-49; and Lot 55 (total acreage being 14.99) (former Coastal Bridge Company, LLC property site).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to approve and authorize the Board President to execute a Lease Agreement with Prairie Contractors, LLC regarding Lots 35-40; Portion of Lot 42; Lots 47-49; and Lot 55 (total acreage being 14.99) (former Coastal Bridge Company, LLC property site) which has been reviewed and approved by the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, and

Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (b) Notification of Asset Purchase Agreement with Diamond B. Construction, LLC.

There was no action taken on the above agenda item.

- (c) Discuss/Consider the Approval of the Landlord Estoppel Certificate b/t Diamond B. Construction, LLC and Prairie Contractors, LLC.  
{1} Landlord's Waiver & Estoppel Agreement by the POI District, Prairie Contractor's LLC, and Iberia Bank.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve and authorize the Board President to execute the Landlord Estoppel Certificate between Diamond B. Construction, LLC and Prairie Contractors, LLC. as it relates to Tract "i-1" (16.84 acres) located at the Port Millennium Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

A motion was made by Commissioner Danny J. David, Sr., and seconded by Commissioner Mark Dore', to approve and authorize the Board President to execute the Landlord's Waiver and Estoppel Agreement by the Port of Iberia District, Prairie Contractor's LLC, and Iberia Bank as it relates to Tract "i-1" (16.84 acres) located at the Port Millennium Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the Board President to execute the Assignment and Assumption of Lease Agreement between Diamond B Construction, LLC and Prairie Contractor's LLC as it relates to Tract "i-1" (16.84 acres) located at the Port Millennium

Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) All Points Brick Office Building ("Building A")

{1} Status Report – Hurricane Barry Flood Damage Evaluation.

{2} Discuss/Approve Gesser Group – Invoice Number 01-POI-APBOBA.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 01-POI-APBOBA to Gesser Group, APC in the amount of \$420.00 for architectural services at All Points – Brick Office "Building A" regarding Hurricane Barry flood damage evaluation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Larry G. Rader and Simieon d. Theodile.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

(b) All Points Equipment Company, LLC Wooden Office Building ("Building B") (4,174 sq. ft.):

{1} Status Report – Repairs.

{2} Discuss/Approve Kerne Construction Invoice No. 1358 (Change Order #3 – Window Change Out).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 1358 to Kerne Construction, Inc. in the amount of \$254.00 for renovations to All Points Wooden Office Building "Building B", Change Order Number 3, repair broken window in Mark's office, that was approved at the June 18, 2019 meeting.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Discuss/Approve Kerne Construction Invoice No. 1359 (Change

Order #4 – Turbine Vents).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 1359 to Kerne Construction, Inc. in the amount of \$2,696.00 for renovations to All Points Wooden Office Building “Building B”, Change Order Number 4, install eight new aluminum roof turbine vents.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{4} Discuss/Approve Gesser Group – Invoice No. 02-POI-APOBA.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore’, to approve and authorize the payment of Invoice Number 02-POI-APOBA to Gesser Group, APC in the amount of \$1,610.00 for architectural services during construction at the All Points Wooden Office Building B.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

(c) All Points Equipment Company, LLC Fabrication/Warehouse Building (“Building C”):

{1} Status Report – Roof Replacement Recommendation.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile, to accept and approve the All Points Equipment Building “C” Warehouse Roof Replacement quote received from Modular Construction Company, Inc. in the amount of \$82,975.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{2} Discuss/Approve Gesser Group Invoice No. 01-POI-APBCRR.

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Danny J.

David, Sr., to approve and authorize the payment of Invoice Number 01-POI-APBCRR to Gesser Group, APC in the amount of \$8,500.00 for architectural services for All Points "Building C" Roof Replacement Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Status Report – Folding Door Repairs.

There was no action taken on the above agenda item.

(d) All Points Equipment Company, LLC Fabrication/Warehouse Building ("Building D"):

{1} Status Report – Exhaust Fans.

{2} Discuss/Approve Gesser Group Invoice No. 01-POI-APFWBD.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment of Invoice Number 01-POI-APFWBD to Gesser Group, APC in the amount of \$210.00 for architectural services regarding All Points FAB/Warehouse "Building D" Exhaust Fans.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

(e) All Points Equipment Company, LLC Fabrication/Warehouse Building ("Building G"):

{1} Status Report – Lighting.

(f) Former Central Gulf Yard/Office Building (Bldg A) & Receiving Building (Building B):

{1} Status Report for Building A.

{2} Status Report for Building B.

There was no action taken on the above agenda item.

(g) Port of Iberia Administrative Office Building: (Generator Replacement; Aqua Dam Flood Control Structure.

{1} Status Report – Emergency Generator Replacement with

Recommendation.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to accept and approve the bid submitted by Dixie Electric in the amount of \$32,816.00 for a Natural Gas Powered Cummings Generator for the POI Administrative Office Building, which includes removal and disposal of the current diesel generator and installation of the new natural gas one.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{2} Discuss/Approve Gesser Group Invoice No. 01-POI-AOGR.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 01-POI-AOGR to Gesser Group, APC in the amount of \$4,200.00 for architectural services for Port of Iberia Administrative Office generator replacement.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Status Report – Aqua Dam Flood Control Structure.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize Estimate # 980 dated August 20, 2019 from Aqua Dam Gulf Coast in the amount of \$37,570.00 for an Aqua Dam for the POI Administrative Office, contingent upon legal review by the Port Attorney for the method of whether it complies with Public Bid Law.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{4} Discuss/Approve Gesser Group Invoice No. 01-POI-ADFCS.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 01-POI-ADFCS to Gesser Group, APC in the amount of \$420.00 for architectural services provided to Port

of Iberia Administrative Office for the Aqua Dam Flood Control Structure.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

A motion was made by Commissioner Danny J. David, seconded by Commissioner Shane Walet to approve and authorize that a Resolution be prepared due to the emanate approach of Hurricane Dorian and its current path according to the weather forecast, and motion further acknowledges that the Port is declaring an emergency regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (h) Proposed Emergency Command Center/File Storage Building:
  - {1} Status Report – Proposed Design & Budget Estimate.

It was the consensus of the Board to bring this agenda item to Port Improvements and Development Committee.

- {2} Discuss/Approve Gesser Group Invoice No. 01-POI-PECC.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 01-POI-PECC to Gesser Group, APC in the amount of \$2,100.00 for architectural services provided to Port of Iberia Administrative Office for the proposed emergency command center.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (i) Superior Derrick Facility:
  - {1} Two (2) Story Office Building "B" Status Report (Demolition/Vandalism).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize Mr. Gerald Gesser, Gesser Group, APC, to hire



someone to board up the doors at the former Superior Derrick Facility Office Building "B", due to vandalism, with plywood at a cost of \$250.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{2} Fabrication/Warehouse Building "C" Status Report Hurricane Barry Damages.

There was no action taken on the above agenda item.

{3} Discuss/Approve Gesser Group Invoice No. 01-POI-SDFBC.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 01-POI-SDFBC to Gesser Group, APC in the amount of \$210.00 for architectural services provided to Port of Iberia for the Superior Derrick FAB Building – "Building C" Hurricane Barry damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

(j) POI West Yard Fabrication Building B:

{1} Status Report – Hurricane Barry Storm Damages.

There was no action taken on the above agenda item.

{2} Discuss/Approve Kerne Construction Invoice No. 1360.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 1360 to Kerne Construction, Inc. in the amount of \$575.00 for labor to pump out water from sump at West Yard shop.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Repair Estimate to Office Area of Building B.

There was no action taken on the above agenda item.

{4} Discuss/Approve Gesser Group Invoice No. 01-POI-WYFBB.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 01-POI-WYFBB to Gesser Group, APC in the amount of \$1,470.00 for architectural services provided to Port of Iberia for West Yard Fab Building – “Building B” Hurricane Barry damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

(k) Ram Design Warehouse:

{1} Status Report – Hurricane Barry Damages (temporary & Permanent).

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Danny J. David, Sr. to approve and accept the proposal submitted by Kerne Construction in the amount of \$8,830.00 for all labor, equipment & materials to furnish and install new skylights and dispose of damaged skylights.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{2} Discuss/Approve Kerne Construction Invoice No. 1361.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore’ to approve and authorize the payment of Invoice Number 1361 to Kerne Construction, Inc. in the amount of \$4,050.00 for temporary weatherproof repair of Three (3) skylights at RAM building.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Discuss/Approve Gesser Group Invoice No. 01-POI-RDWHBD.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 01-POI-RDWHBD to Gesser Group, APC in the amount of \$420.00 for architectural services provided to Port of Iberia for RAM Design Warehouse Hurricane Barry damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (l) Logan Industries Office Building B:
  - {1} Status Report Hurricane Barry Damages.

There was no action taken on the above agenda item.

- {2} Discuss/Approve Gesser Group Invoice No. 01-POI-LIFBB.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 01-POI-LIFBB to Gesser Group, APC in the amount of \$630.00 for architectural services provided to Port of Iberia for Logan Industries Office Building – "Building B" Hurricane Barry damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (m) General:
  - {1} Insurance Wind Coverage
    - (a) Status Report – Hurricane Barry Damages.

- {2} Insurance Flood Coverage
    - (a) Status Report – Hurricane Barry Damages.
    - (b) Discuss/Approve Gesser Group Invoice No. 01-POI-IFC.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 01-POI-IFC to Gesser Group, APC in the amount of \$840.00 for architectural services provided to Port of Iberia for Insurance Flood Coverage Hurricane Barry damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS  
PROJECT:

(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:

{1} Update on Status of West Yard Expansion Project.

{2} Update on Office Building A Repairs.

(a) Parking Update.

A motion was made by Commissioner Danny J. David, Sr. seconded by Commissioner Roy A. Pontiff to approve and accept the quote submitted by Acadiana Site Contractors in the amount of \$44,800.00 for the parking lot repairs at Office Building A at the POI West Yard pending LA DOTD approval of the new layout.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{3} Discuss/Approve GIS Engineering LLC Inv # 70002592 (June & July 2019).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice # 70002592 to GIS Engineering, LLC in the amount of \$5,100.00 for the period June 1, 2019 thru July 31, 2019 which includes June and July activities for the general engineering services contract, including lease figures for potential tenants and coordination with contractors regarding Building A Parking at the POI West Yard, and coordination with LA DOTD, in accordance w/contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

{4} Update on Status of Drainage Improvements Project.  
\*\*\*\*Status of Advertisement for Bid.

There was no action taken on the above agenda item.

(b) Report from Port Attorney on:

- {1} POI West Yard if Applicable.
- (c) Report from Executive Director on:
  - {1} Status/Update on POI West Yard.

There was no action taken on the above agenda items (b – c).

## VII. EXPANSION OF AGENDA

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to expand the Port of Iberia District Board of Commissioners Regular Monthly Board meeting of Thursday, August 29, 2019 for discussion regarding Mr. Oneil Malbrough, GIS Engineering, LLC, to address the Board regarding erosion damage and light poles on Port Property located at Chart Industries, 3415 Earl B. Wilson Road.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize the Executive Director to proceed with going meet with Mr. Randall Withers, LA DOTD, to use remaining monies from Tracts K, L, & M Project; and motion further states if the LA DOTD approves, then the project can move forward with an estimated cost of \$161,500.00, if the LA DOTD does not approve, then the project would be brought to Policies and Procedures Committee for discussion.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

## VIII. REPORT FROM MR. ONEIL MALBROUGH AND MS. LEAH SELCER OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
  - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

There was no action taken on the above agenda item.

- (b) AGMAC Project General Engineering and Consulting Services:

- {1} Update on Status of AGMAC Project.
- {2} AGMAC Port's Maintenance Dredging Permit Update.
- {3} AGMAC Dredging Project – Update on Permit.
- {4} Update on Dredging Project and Coordination with Pipeline Companies.

There was no action taken on the above agenda items b (1 – 4).

- {5} Discuss/Approve GIS Engineering, LLC Invoice.

A motion was made by Commissioner Simieon Theodile, seconded by Commissioner Roy Pontiff, to approve and authorize the payment of Invoice Number 70002594 in the amount of \$15,224.32 to GIS Engineering for the period June 1, 2019 thru July 31, 2019 which includes June and July activities for meetings and coordination with Pipeline Companies requiring relocation, preparation of figures for pipeline relocation, and meeting with USACE for permitting requirements, in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

#### IX. REPORT FROM PORT ATTORNEY ON:

- (a) Update on Henry Bernard Property Located Behind the POI Administrative Office.
  - {1} Status of Navigation Servitudes on Bernard Canal.

There was no action taken on the above agenda item.

- (b) Landlord Agreement Newpark Resources, Inc.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the Board President to execute the Landlord's Agreement with Newpark Resources, Inc.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (c) Community Development Block Grant Disaster Recovery (CDBG-DR) Project Received LA Land Trust Funds to Upgrade 12 sewer pump stations at the Port of Iberia.
  - {1} Adopt Resolution to Authorize the Board President to Execute an Intergovernmental Cooperative Agreement Between Iberia Parish Government and the Port of Iberia District.

There was no action taken on the above agenda item.

X. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Hurricane Barry – July 13, 2019.
  - {1} Oil Spill (Lots 23-26) at Port of Iberia.
  - {2} Oil Spill Perforadora (Lot 10) at Port of Iberia.

There was no action taken on the above agenda item.

- (b) Approve/Authorize the Board President to Execute the Lease Agreement Between the POI District and Bayou Holdco, Inc. Regarding Port Property (Approximately 9.96 Acres) located Across the Street from the POI West Yard.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the Board President to execute the Lease Agreement between the Port of Iberia District and Bayou Holdco, Inc. regarding Port property (approximately 9.96 acres) located across the street from POI West Yard.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (c) Discuss/Consider a Lease Agreement Between the Port of Iberia District and Bayou Holdco, Inc. Regarding Approximately 15.69 Acres Located on Port Property at the POI West Yard.

There was no action taken on the above agenda item.

- (d) Discuss/Consider a Right of First Refusal Agreement Between the Port of Iberia District and Griff, LLC Regarding Approximately 24.0 Acres Located on Port Property at the POI West Yard.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr. to approve and authorize the Board President to execute a Right of First Refusal Agreement between the Port of Iberia District and Griff, LLC regarding approximately 24.0 acres located on Port Property at the POI West Yard.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (e) Update on Baldwin Redimix Lease Agreement Regarding Lots 59A, 60, & 61 (2.560 acres).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile, to approve and authorize the Board President to execute a lease between Hebert Shell and Limestone and the Port of Iberia regarding Lots 59A, 60, & 61 (2.560 acres).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (f) Discuss/Consider Declaring Damaged Chairs as Surplus Property.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Mark Dore’ to approve and authorize declaring the damaged chairs located in the garage as surplus property; and motion further acknowledges that the chairs being declared as “Surplus Property” were previously located in the POI Conference Room.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (g) Discuss/Approve/Ratify the Executive Director Executing the ATMOS Right-Of-Way Easement for the POI Regarding the LA CAT Natural Gas Extension Project.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and ratify the Executive Director executing the ATMOS Right-Of-Way Easement for the POI regarding the LA CAT Natural Gas Extension Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.



Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (h) Discuss/Approve the Authorization for the Board President and Secretary-Treasurer to Execute the Louisiana Compliance Questionnaire (for Audit Engagements of Governmental Agencies) in Connection with the Audit of the POI's Financial Statements as of June 30, 2019 which includes the period July 1, 2018 thru June 30, 2019.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the Board President and Secretary-Treasurer to execute the Louisiana Compliance Questionnaire (for Audit Engagements of Government Agencies) in connection with the audit of the Port of Iberia District's Financial Statements as of June 30, 2019, and the Fiscal Year period July 1, 2018 thru June 30, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Simieon d. Theodile.

Nays: None.

Absent at Voting: Larry G. Rader.

And the motion was therefore passed on this the 29<sup>th</sup> day of August, 2019.

- (i) Executive Director's Monthly Report.

There was no update on the above Agenda item.

- (j) Announcements:

#### XI. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff, and seconded by Commissioner Mark Dore' the meeting was adjourned at 8:30 p.m.